



Keep It Safe: Smart Sharing with OneDrive and SharePoint

In the digital workspace, sharing files with partners or clients outside our organization is a must. Microsoft's OneDrive and SharePoint have made this easy, but easy doesn't always mean safe. Let's talk about how to share without losing sleep over security leaks.

Share Smart, Not Hard

The golden rule? Share files with specific people, not the whole world. Assign access to just who needs it, and decide if they can just look or actually edit. This way, your sensitive info stays under wraps, and you control who's in and who's out.

The Link Trap

Sure, tossing a link to your team sounds like the quickest route from A to B. But remember, that link doesn't just vanish into thin air when you're done. Anyone who grabs hold of it can peek into your files, no magic word needed. If it's a must-use, then throw in a password or set that link to expire. Better safe than sorry.

A Few Friendly Tips

Permission is your best friend. Use it wisely to keep your files locked down.

Do a regular check-up. Look over what you're sharing and cut off what's no longer needed.

Spread the word. Make sure your team knows the drill for safe sharing.

Up your security game. Dive into those security settings and make them work for you.

Sharing outside the walls of our office is part and parcel of today's work life. But let's not make it a free-for-all. A bit of caution and a few smart moves can make all the difference in keeping our shared files secure. Let's share wisely and keep our peace of mind intact.

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Is it time for a new, space saving computer?

Are you in need of a new, faster computer? If your system is over 5 or 6 years old, it's reached "old age", which is great. It doesn't owe you anything in terms of money, but if it's over 6 years old, it probably isn't compatible with Windows 11 anyway and that means you will need to replace it soon. Windows 10 is End-Of-Life late next year. So, the writing is on the wall.

Need something fast? This system has a high-end Intel Core i5 processor and 16GB of memory with a superfast Solid-State drive and plenty of space!

Need something with a big screen? This computer comes with an ultra-wide 34" curved screen that allows you to run two applications side by side!

Don't have a lot of space? We've mounted the computer to the back of the monitor with a special mount. The video cable has been replaced with something smaller and it already includes a wireless mouse/keyboard combo!



The computer, large monitor, mounting bracket and wireless keyboard/mouse have all been bundled together. For only **\$1999** you get the entire system **INSTALLED**. We will go onsite, move your data, applications, server access, printers, etc and that labor is already included in the price!

If you are a managed services customer, it's an even better deal: only **\$1499 installed**.

If you would like more information about this deal or on how to become a managed services customer, please contact Joe at Joe@aerosgroup.com or by phone at 616-997-8324.

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